

# Real Estate Transfer Statement

• To be filed with the Register of Deeds. • Read instructions on reverse side.  
• If additional space is needed, add an attachment and identify the applicable item number.

**The deed will not be recorded unless this statement is signed and items 1-25 are accurately completed.**

1 County Name	2 County Number	3 Date of Sale/Transfer Mo. ____ Day ____ Yr. ____	4 Date of Deed Mo. ____ Day ____ Yr. ____
5 Grantor's Name, Address, and Telephone (Please Print) Grantor's Name (Seller)  Street or Other Mailing Address  City State Zip Code  Phone Number  Email Address		6 Grantee's Name, Address, and Telephone (Please Print) Grantee's Name (Buyer)  Street or Other Mailing Address  City State Zip Code  Phone Number Is the grantee a 501(c)(3) organization? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, is the grantee a 509(a) foundation? <input type="checkbox"/> Yes <input type="checkbox"/> No  Email Address	

**7 Property Classification Number. Check one box in categories A and B. Check C if property is also a mobile home.**

(A) Status	(B) Property Type		(C)
<input type="checkbox"/> Improved	<input type="checkbox"/> Single Family	<input type="checkbox"/> Industrial	<input type="checkbox"/> Mobile Home
<input type="checkbox"/> Unimproved	<input type="checkbox"/> Multi-Family	<input type="checkbox"/> Agricultural	
<input type="checkbox"/> IOLL	<input type="checkbox"/> Commercial	<input type="checkbox"/> Recreational	

**8 Type of Deed**

<input type="checkbox"/> Conservator	<input type="checkbox"/> Distribution	<input type="checkbox"/> Land Contract/Memo	<input type="checkbox"/> Partition	<input type="checkbox"/> Sheriff	<input type="checkbox"/> Other _____
<input type="checkbox"/> Bill of Sale	<input type="checkbox"/> Corrective	<input type="checkbox"/> Easement	<input type="checkbox"/> Lease	<input type="checkbox"/> Personal Rep.	<input type="checkbox"/> Trust/Trustee
<input type="checkbox"/> Cemetery	<input type="checkbox"/> Death Certificate – Transfer on Death	<input type="checkbox"/> Executor	<input type="checkbox"/> Mineral	<input type="checkbox"/> Quit Claim	<input type="checkbox"/> Warranty

**9** Was the property purchased as part of an IRS like-kind exchange? (I.R.C. § 1031 Exchange)  
 Yes  No

**10 Type of Transfer**

<input type="checkbox"/> Distribution	<input type="checkbox"/> Foreclosure	<input type="checkbox"/> Irrevocable Trust	<input type="checkbox"/> Revocable Trust	<input type="checkbox"/> Transfer on Death
<input type="checkbox"/> Auction	<input type="checkbox"/> Easement	<input type="checkbox"/> Gift	<input type="checkbox"/> Life Estate	<input type="checkbox"/> Sale
<input type="checkbox"/> Court Decree	<input type="checkbox"/> Exchange	<input type="checkbox"/> Grantor Trust	<input type="checkbox"/> Partition	<input type="checkbox"/> Satisfaction of Contract
				<input type="checkbox"/> Other (Explain) _____

**11** Was ownership transferred in full? (If No, explain the division.)  
 Yes  No \_\_\_\_\_

**12** Was real estate purchased for same use? (If No, state the intended use.)  
 Yes  No \_\_\_\_\_

**13** Was the transfer between relatives, or if to a trustee, are the trustor and beneficiary relatives? (If Yes, check the appropriate box.)

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Aunt or Uncle to Niece or Nephew	<input type="checkbox"/> Family Corp., Partnership, or LLC	<input type="checkbox"/> Self	<input type="checkbox"/> Other _____
		<input type="checkbox"/> Brothers and Sisters	<input type="checkbox"/> Grandparents and Grandchild	<input type="checkbox"/> Spouse	
		<input type="checkbox"/> Ex-spouse	<input type="checkbox"/> Parents and Child	<input type="checkbox"/> Step-parent and Step-child	

**14** What is the current market value of the real property? \_\_\_\_\_

**15** Was the mortgage assumed? (If Yes, state the amount and interest rate.)  
 Yes  No \$ \_\_\_\_\_ %

**16** Does this conveyance divide a current parcel of land?  
 Yes  No

**17** Was transfer through a real estate agent or a title company? (If Yes, include the name of the agent or title company contact.)  Yes \_\_\_\_\_  No

**18** Address of Property

**18a**  No address assigned    **18b**  Vacant land

**19** Name and Address of Person to Whom the Tax Statement Should be Sent

**20** Legal Description

**21** If agricultural, list total number of acres \_\_\_\_\_ .

<b>22</b> Total purchase price, including any liabilities assumed .....	<b>22</b>	\$	
<b>23</b> Was non-real property included in the purchase? <input type="checkbox"/> Yes <input type="checkbox"/> No (If Yes, enter dollar amount and attach itemized list.)	<b>23</b>	\$	
<b>24</b> Adjusted purchase price paid for real estate (line 22 minus line 23) .....	<b>24</b>	\$	

**25** If this transfer is exempt from the documentary stamp tax, list the exemption number \_\_\_\_\_ .

**Under penalties of law, I declare that I have examined this statement and that it is, to the best of my knowledge and belief, true, complete, and correct, and that I am duly authorized to sign this statement.**

**sign here**

Print or Type Name of Grantee or Authorized Representative \_\_\_\_\_ Phone Number \_\_\_\_\_

Signature of Grantee or Authorized Representative \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**Register of Deed's Use Only**

**For Dept. Use Only**

26 Date Deed Recorded Mo. ____ Day ____ Yr. ____	27 Value of Stamp or Exempt Number \$ _____	28 Recording Data	
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Grantee — Retain a copy of this document for your records.

## Instructions

The register of deeds will not accept a deed for recording unless items 1 through 25 are properly completed and this Real Estate Transfer Statement, Form 521, is signed.

**Who Must File.** Any grantee, or grantee's authorized representative, who wishes to record a deed to real property must file Form 521. Land contracts, memoranda of contract, and death certificates being recorded pursuant to a transfer on death deed require a completed Form 521, which are not subject to the documentary stamp tax until the deed is presented for recording.

**When and Where to File.** Form 521 must be filed with the register of deeds when a deed, land contract, memorandum of contract, or a death certificate being recorded pursuant to a transfer on death deed is presented for recording.

### Specific Instructions Grantee (Buyer)

• **Note:** An attachment may be added if additional space is needed for items 5, 6, and 20.

**Items 1 and 2.** Indicate the county where the property is located. If it is located in more than one county, indicate the county where the transfer is being filed. The county number can be found on the Department of Revenue [website at revenue.nebraska.gov/PAD](http://revenue.nebraska.gov/PAD).

**Item 4.** The date of the deed is the date on which it was signed by the grantor, unless otherwise specified in the deed.

**Items 5 and 6.** Enter the complete name, address, and phone number of all of the grantors and grantees. A business address should be used for business organizations such as corporations, trusts, and partnerships.

**Item 7.** Indicate the type of property being transferred. Check only one box in Categories A and B. "Improved" means land with a building or a structure on it. "IOLL" means improvement on leased land. Check C only if the property being transferred is a mobile home.

**Item 8.** Indicate the type of deed being filed. Check all that apply.

**Item 9.** Indicate whether the real estate transfer is a like-kind exchange under Internal Revenue Code § 1031. If claiming an exemption, provide the recording office a copy of the exchange agreement.

**Item 10.** Indicate the type of transfer. Check all that apply.

**Item 11.** Indicate what property interests were transferred. If full ownership was not transferred, check "No" and explain.

**Item 12.** A "purchase for the same use" means a purchase with the same intended use of the property. A change in use can include, for example, a vacant lot becoming a cemetery or an agricultural lot becoming a subdivision.

**Item 13.** Check the appropriate box to indicate if the transfer was between relatives.

**Item 14.** Indicate the current market value of the real property. Current market value is the purchase price which would be paid for the property, based upon a sale between a willing buyer and a willing seller in the ordinary course of trade. If an easement is being created or transferred, the current market value may be listed as \$0 if no consideration has been given.

**Item 15.** Indicate whether the grantee assumed a mortgage as part of the purchase price. If a mortgage was assumed, check "Yes" and indicate the dollar amount and interest rate. If no mortgage was assumed, check "No."

**Item 16.** If this transfer divides the property into two or more parcels, check "Yes." If this transfer does not divide or split the property, check "No."

**Item 20.** The legal description can be found from the deed of record or surveys of the real property.

**Item 21.** Indicate the total number of agricultural or horticultural acres included in the sale.

**Item 22.** Enter the total purchase price or consideration paid or to be paid, including cash, mortgages, property traded, assumed liabilities, leases, easements, and personal property purchased.

**Item 23.** Enter the total dollar value of items which are included in the total purchase price, but are not considered a part of the real property. Check "Yes" if there are these items and attach an itemized list with a breakdown. If there are none of these items, check "No" and enter zero.

**Item 25.** The list of exemptions is available from the register of deeds or at [revenue.nebraska.gov/PAD](http://revenue.nebraska.gov/PAD). Click on "Documentary Stamp Tax" and "Documentary Stamp Tax Exemptions."

**Authorized Signature.** Form 521 must be signed and dated by the grantee or the grantee's authorized representative.

**Documentary Stamp Tax.** The current documentary stamp tax rate for transactions which are not exempt is \$2.25 for every \$1,000 of value being transferred.

### Register of Deeds

The register of deeds will not record the deed if items 1 through 25 on Form 521 have not been completed or the Form 521 has not been signed by the grantee or authorized representative.

The register of deeds will complete items 26 through 28 at the time the deed is recorded.

The register of deeds will forward Form 521 to the county assessor when items 1 through 28 are complete.

Retain a copy of this statement for your records.